



## Probation Service Definition

ADMINISTRATIVE OFFICE OF PROBATION

SERVICE NAME	Shelter Care <input type="checkbox"/> Adult <input checked="" type="checkbox"/> Juvenile
Category	Out-of-Home (OHP) placement / Non-treatment
Setting	Residential
Facility License	Residential Child Caring Agency License as approved by DHHS Public Health
Service Description	Shelter Care is a licensed non-treatment facility providing 24-hour supervision for youth in an age-appropriate, individualized and structured group setting. The shelter Care service is utilized as a temporary placement to achieve stabilization until a youth can transition to home, community-based or treatment placement. Shelter Care may be utilized as an alternative to detention. Youth in this service require consistent behavior management, supervision and support. Staff provide a safe and nurturing environment through building relationships, teaching strategies and interventions.
Service Expectations	<ol style="list-style-type: none"> <li>1. Develop a short term individualized plan with the youth, probation officer, family, and other stakeholders identified, to prepare the youth for transition home, community-based or treatment placement. The plan must address short term goals and criminogenic domains.</li> <li>2. Individualization of the plan will be determined based on service referral information and any relevant collateral documentation/assessments. The plan shall be probation and Court directed and shall outline the plan for supervised outings, home visits, etc. based upon individual youth risks and needs.</li> <li>3. Shelter service is expected to maintain staff ratio's to accommodate transportations and activities of the facility</li> <li>4. Participation in family team meetings to provide necessary information on the youth's behavior and progress in shelter.</li> <li>5. Based on the short term goals, youth shall be involved in structured programming to include an evidence based behavior management plan, community support planning, family engagement, teaching/educational interventions, and strategies that aid in individual skill development.</li> <li>6. Family engagement shall include regular phone contact and visitation with family members. Family engagement shall be flexible to meet the non-traditional hours needed by families. Phone contact and visits shall not be tied to behavior management levels and shall not be removed as a consequence.</li> </ol>

	<p>7. The Provider will ensure that educational needs are being met. School may be in the community or on site. Youth shall attend their home school whenever possible.</p> <p>8. The Provider will ensure 24-hour crisis intervention is available to aid in the stabilization of crisis situations.</p> <p>9. Provide transport as necessary to and from dental and medical appointments, school, court, therapy, home visits and routine day to day activities. Transportation costs within a 25 mile radius will be the responsibility of the provider. Transportation beyond that radius will be the responsibility of the parent.</p> <p>10. The Provider will aid the probation officer in transition planning to begin upon admission to the shelter. Criteria for discharge will be individualized, determined by the team, and approved by the court.</p>
<b>Service Frequency</b>	24 hours/day, 7 days/week
<b>Length of Stay</b>	Up to 30 days
<b>Staffing</b>	Facility will comply with all staffing requirements of the Residential Child Care License. Providers registered to provide shelter care will have 24-hour awake staff. All staff that have direct contact with youth will have an understanding of evidence based youth development principles, best practice in juvenile justice and criminogenic risk and needs.
<b>Staff to Client Ratio</b>	Staffing ratios will be provided based on DHHS licensing regulations Residential Child Caring Agencies.
<b>Hours of Operation</b>	24 hours/day, 7 days a week.
<b>Service Desired Outcomes</b>	Youth receives services and support which prevents placement in a more restrictive environment. While in shelter, youth maintain continuity with their education. The primary outcome is to enable the youth to move back home or necessary placement as soon as service goals are met.
<b>Unit and Rate</b>	Per Day

[Click to direct to Service Interpretive Guideline]

